



Animal Care Foundation Policy

Board Member Roles and
Responsibilities
Policy Number 013
Effective Date: 01/14/2021
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Foundation board members are fiduciaries who steer the Foundation towards a sustainable future by adopting sound, ethical, and legal governance and financial management policies, as well as making sure the Foundation has adequate resources to advance its mission.

Board members have the following roles and responsibilities:

1. Duty of Care: Take care of the Foundation by ensuring prudent use of all assets.
2. Duty of Loyalty: Ensure that the Foundation's activities and transactions are advancing its mission. Board members must recognize and disclose conflicts of interest and make decisions that are in the best interest of the Foundation, not in the best interest of the individual board member (or any other individual or for-profit entity).
3. Duty of Compliance: Ensure that the Foundation complies with applicable laws and regulations, follows its own bylaws, and that the Foundation adheres to its stated corporate purposes/mission.
4. Fundraise and make personal contributions in accordance with board policy and expectations.
5. Serve on board committees as requested or assigned.
6. Determine the Foundation's mission and purposes, and advocate for them.
7. Ensure effective planning to provide for the future strength and success of the Foundation.
8. Monitor and strengthen programs and services to provide the best impact for the Department of Animal Care and Control and its animals.
9. Ensure adequate financial resources to protect the Foundation's financial viability.
10. Protect assets and provide financial oversight to safeguard the Foundation's assets and financial health.
11. Build a balanced and effective board to provide for strong leadership and governance.
12. Ensure legal and ethical integrity to protect the Foundation from liability.



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13. Enhance the Foundation's public standing by promoting its good works and programs.

Approved at the Board of Directors' meeting on January 14, 2021.

Renee C. Sikand

[Renee C. Sikand \(Jan 14, 2021 17:07 PST\)](#)

Jan 14, 2021

Renee Sikand, President

Date






Board Member policy

Final Audit Report

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